

Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 7 January 2014 at 7.00 pm

Present:- Cllrs: Mrs F Greenwell (Chairman), Mrs J Brown, G Readman, S Jackson and R Kirk
Mrs J McLuckie (Parish Clerk). Others Present: Mr M Hamer (Cemetery Assistant), Cllr Mrs H Moorhouse, Mrs B Dumphy (D&S Reporter) and 3 Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr Fletcher and Cllr Hudson had advised that he would be late.</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> No Member of the Public wished to speak.</p>
4	<p><u>Minutes of the Parish Council Meeting held on Tuesday 3 December 2013</u> The minutes of the Parish Council Meeting held on Tuesday 3 December 2013 were approved and signed.</p>
5	<p><u>Police Report</u> The Police Report was circulated and noted. There had been an increase in the number of incidents during December, however, this was not just a local issue but one that was across the County and was usual for the time of year.</p>
6	<p><u>Council Services Report</u></p> <p>Play Area The Parish Council signed the 20 year lease, however, the GAPP group had raised a few areas requiring clarification. Cllr Kirk and the Clerk to meet with the group and discuss the issues further they would also discuss with them the requirement for the division of the play area and when this could take place. Ongoing.</p> <p>Village Fete It was agreed that the Village Fete theme should be 'The Village through the Ages'. The Band had confirmed that they could attend at a cost of £365.00. Agreed.</p> <p>Village Hall Tree work around the Village Hall had commenced, however, Cllr Fletcher was looking at seeking specialist advice on how best to deal with some difficult areas. Noted.</p> <p>Waterfall Park The leaf removal work was now complete. Closed.</p> <p>Bench at Little Ayton Following inspection it was concluded that the bench is beyond repair and should be replaced. Clerk was asked to contact the Solicitors dealing with the will of the late Miss Jones to see if they would be agreeable to the Parish Council purchasing a new bench out of the donation. Ongoing.</p> <p>Gritting Cllrs Mrs Greenwell and Mrs Brown confirmed that they would be willing to carry out gritting when required and undertake the training. The Clerk was asked to contact the local schools and ask that they advertise for</p>

	<p>volunteers in their newsletters. Ongoing.</p> <p>Allotments Work has commenced on clearing allotments and is ongoing these gardens will then be reallocated. Noted.</p> <p>Cemetery Work had commenced on cutting back the hedges and they hoped to arrange for the cherry picker to complete the top of the hedges at the end of January (weather permitting).</p> <p>Station Car Park Cllr Kirk had received a request from the Friend of Great Ayton Station for the Cemetery Superintendent and Assistant to trim the grassed area and hedge and the entrance to the Station a few times each year. It was agreed that this should be added to their schedule. Agreed and Closed.</p> <p>Parish Council Notice Board in Park Square It was agreed that notices advertising Parish Council events (only) could be placed in the Notice Board in Park Square as well as the Village Hall Notice Board. Agreed and Closed.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u> Village Hall – The new notice board was now in place. Closed.</p>
8	<p><u>Planning Report</u> 13/02456/FUL Langbaugh Grange – Alterations and extensions to existing garage and alterations to existing house. No observations. 13/02478/CLE 52 The Grange Mews – Application for a certificate of lawfulness to use a holiday cottage as a dwelling. No observations. 13/02449/LBC Dixon House – Application for Listed Building Consent for alterations to the dwelling house. No observations. 13/02523/FUL 2 Old Mill Wynd – Replacement windows, alterations to form a doorway, replacement garage door and alterations to utility and bathroom windows. No observations. 13/02574/TPO 52 Guisborough Road – Proposed works to trees subject to Tree Preservation Order. No observations. 13/02275/OUT Land Off Station Road – Outline application for a residential development of up to 113 dwellings with associated access (and all other matters reserved) change of use of existing agricultural building to B1 use and demolition of 4 buildings. Planning meeting scheduled to take place on Thursday 9 January 2014 and would be attended by Cllrs Mrs Greenwell and Kirk as Ward Members. It was agreed that Cllr Fletcher would attend and speak on behalf of the Parish Council.</p> <p><u>Applications Approved.</u> 13/01870/FUL Bank Flow Farm – The renewal of the temporary permission for the siting of a caravan to be used as a n agricultural workers dwelling.</p> <p><u>Other Planning Information</u> Bank Flow Farm – Clerk had reported to Hambleton District Council that cattle were grazing on the top which is an SSI area and that they had built a road development. – awaiting response. 13/02275/OUT Land Off Station Road – Notice of a Planning Committee Site Visit on 6 January 2014 at 9.30 am. Noted and meeting was attended by Cllrs Mrs Greenwell and Kirk.</p>

Correspondence and Information Report

Great Ayton Residents – An additional 52 letters of objection in relation to the Proposed Development on Station Road – Planning Application Reference 13/02275/OUT. **Noted.**

Newbys Solicitors – Miss Margaret Esther Graham Jones deceased - £1000.00 donation towards a seat in her memory. Clerk to contact the National Trust to ascertain if it would be possible to put a bench somewhere between Gribdale Gate and Captain Cooks Monument and also to ask for agreement for the replacement of the bench at Little Ayton which provides an excellent view of Captain Cooks Monument. **Agreed.**

Rev Paul Peverell – Letter of thanks for Christmas Events. **Noted.**

Hambleton District Council – Parish Precept – Arrangements for the Financial Year 2014/15. **Noted.**

Mrs June Imeson OBE – Letter accepting the invitation to the Christmas Dinner. **Noted.**

Hambleton District Council - Introduction of charges for Payroll Service from 1 April 2014. It was agreed to pay the charge of £370 per annum for the payroll service. Clerk to advise the Payroll Section at HDC. **Agreed.**

Hambleton and Richmondshire Community Safety Partnership – Speeding Concern – Great Ayton, Guisborough Road – confirmation that the redeployment of the data logger in Spring 2014. **Noted.**

Hambleton District Council – Administration of Causal Vacancies. **Noted.**

Hambleton District Council – Great Ayton – Public Open Space, Sport and Recreation Action Plan - £3307.00 awarded to Update the Play Equipment. **Noted.**

The following items for information were all noted:-

Rural Services Network - Weekly Email Digests.

Editor - North Yorkshire Now Newsletter.

Action for Market Tows - Event information.

Hambleton District Council – Update December 2013.

10

Clerk's Report**Footpath Easby Lane to Suggitts Field – Underground Leak**

This is still not repaired and further complaints have been received – Cllr Moorhouse had raised this with the Highways Team who had advised that this was only a problem in exceptional circumstances. It was confirmed that this is not the case by those who regularly use the path but that it is a permanent problem. Cllr Moorhouse is in the process of arranging a meeting Mr Brian Mullins to review the problem. Cllr Hudson agreed that he was happy to meet with Mr Mullins to show him the issue. **Ongoing.**

Flooding on Easby Lane – Further flooding was reported during the recent heavy rain and Highways had attended who advised that this was due to the drains not being 'fit for purpose'. They were going to contact the Environment Agency but advised that this would not be seen as a priority. **Ongoing.**

The Trod – Following complaints from local residents the Trod had now been cleared and tidied. **Noted and Closed.**

Footpath behind Cliffe Terrace – No change. – **Advised that this was still on the future action list but was not seen as a priority.**

Highways Issues

The Clerk had requested that the disabled parking bay in Park Square paint be refreshed. Cllr Mrs Moorhouse had spoke with Highways who had advised that this area was the responsibility of the Parish Council, however they would look at it as it is a formal designated disabled parking space which is signed. **Ongoing.**

	Gates – New gates were now in place, thanks to be passed onto the team for getting this sorted. Closed.
11	<p><u>Accounts Report</u> The total payments made were £1670.98 The total receipts received were £4288.16 The Financial Update was noted.</p>
12	<p><u>Councillors Reports</u> Cllr Kirk asked that a group be set up to look at commemorating the start of the World War. Cllr Jackson agreed to co-ordinate the group and look at what events could take place in Great Ayton. Agreed.</p> <p>Cllr Mrs Brown raised the issue of potholes and advised that even though a few had now been filled they were already lifting. The Clerk to contact Highways again and to copy Cllr Mrs Moorhouse into the correspondence. Agreed.</p> <p>Cllr Mrs Greenwell sought agreement to purchase another 400 LED bulbs for the Christmas tree next year. Agreed. Cllr Mrs Greenwell advised Members that the reindeer from the sleigh were broken beyond repair and advised that she had requested costs to replace from Strikes and was awaiting a response. It was proposed that a request be place in the D&S Times asking for a sponsor or donation. Agreed and Noted.</p>
13	It was agreed to exclude the press and public from the meeting under Section 100A(4) of the Local Government Act 1972 as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.

GREAT AYTON PARISH COUNCIL – MEETING 7 JANUARY 2014

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	Investigations into replacement play equipment. The Play Area has been allocated £3556.00 from S106 funds this will be paid direct to the Parish Council who will then transfer the funds to the Play Area Charity Account. Proof of expenditure must be provided and the allocated funds must be spent within 12 months.	Still awaiting signature from the GAPP as they had raised a couple of areas of concern within the document. Clerk reported that another £2205.00 had been secured from S106 Public Open Space, Sport and Recreation Fund.	Open.
	Goal posts – reported that they needed to be replaced.	Agreed that these should be put on hold until the new layout of the play park was agreed.	Open.
Village Fete	Agreed that the Theme would be Great Ayton Through the Ages.	The Band have confirmed that they can attend at a cost of £365.00.	Open.
Village Hall	Tree work around the Village Hall	Cllr Fletcher is reviewing requirements.	
Waterfall Park	Leaf removal.		
Bench at Little Ayton	Broken Rail Repair.		
Gritting	Request for volunteers appeared in the Darlington & Stockton.		
Cemetery			
Allotments			

GREAT AYTON PARISH COUNCIL – MEETING 7 JANUARY 2014

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
13/02456/FUL – Langbaurgh Grange	Alterations and extension to existing garage and alterations to existing house.	
13/02478/CLE – The Grange Mews	Application for a certificate of lawfulness to use a holiday cottage as a dwelling.	
13/02449/LBC – Dixon House	Application for Listed Building Consent for alterations to the dwelling house.	
13/02523/FUL – 2 Old Mill Wynd	Replacement windows, alterations to form a doorway, replacement garage door and alterations to utility and bathroom windows.	
13/02574/TPO – 52 Guisborough Road	Proposed works to trees subject to Tree Preservation Order.	
13/02275/OUT – Land Off Station Rd	Outline application for a residential development of up to 113 dwellings with associated access (and all other matters reserved) change of use of existing agricultural building to B1 use and demolition of 4 buildings.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
13/01870/FUL – Bank Flow Farm	The renewal of the temporary permission for the siting of a caravan to be used as an agricultural workers dwelling.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
Bank Flow Farm	Awaiting response to concerns in relation to grazing cattle on the top of the bank.	
13/02275/OUT – Land Off Station Road	Notice of a Planning Committee Site Visit on 6 January 2014 at 9.30 am.	

GREAT AYTON PARISH COUNCIL – MEETING 7 JANUARY 2014

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Great Ayton Residents	An additional 20 letter received objecting to the Proposed Development on Station Road – Planning Application Reference 13/02275/OUT	
Newbys Solicitors	Miss Margaret Esther Graham Jones deceased - £1000.00 donation towards a seat in her memory (previously circulated).	
Rev Paul Peverell	Letter of thanks for Christmas Events (previously circulated).	
Hambleton District Council	Parish Precept – Arrangements for the Financial Year 2014/15 (previously circulated).	
Mrs June Imeson OBE	Letter accepting invitation to Christmas Dinner.	
Hambleton District Council	Introduction of Charges for Payroll Services from of 1 April 2014 for decision by 3 February 2014 (previously circulated).	
Hambleton & Richmondshire	Speeding Concern – Great Ayton, Guisborough Road – confirmation that the redeployment of data logger in Spring 2014.	
Hambleton District Council	Administration of Casual Vacancies.	
Hambleton District Council	Great Ayton – Public Open Space, Sport and Recreation Action Plan - £3307.00 awarded to Update the Play Equipment.	

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Action for Market Tows	Event information (previously circulated).
Hambleton District Council	Update ~December 2013

GREAT AYTON PARISH COUNCIL – MEETING 7 JANUARY 2014

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved. Further problems reported following correspondence from a resident who confirmed that the leak was not coming from his septic tank (as he does not have one but has a water treatment plant) and he has had it checked by Northumbrian Water who have stated that they believe it to be a fractured or broken drain.	Clerk has reported update and is awaiting a response. Cllr Mrs Moorhouse in the process of arranging a site visit.	Open.
Flooding on Easby Lane	Cllr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates.	The collapsed drain has been repaired, the situation would be monitored to see if this had resolved the flooding issue.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Advised that this was still on the action list.	Open.
Highways	The Clerk had requested that the disabled parking bay in Park Square paint be refreshed.	Awaiting update.	Open.
Gates	Report received that two gates in Suggitts Fields were requiring repair work.	Reported and added to works programme for repair. One gate had been temporarily repaired.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 7 JANUARY 2014

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Northumbrian Water	Water Charges from 1.10.13 to 31.12.13	Public Conveniences	DD 108.70
Northumbrian Water	Water Charges from 1.10.13 to 31.12.13	Cemetery	DD 15.83
Northumbrian Water	Water Charges from 1.10.13 to 31.12.13	Allotments	DD 342.73
Safechem	Urinal Blocks	Public Conveniences	11.47
Julie McLuckie	Postage – General Admin	3.00	116.39
	BT phone bill – General Admin	46.49	
	Sweets & Candy – Village Event	66.90	
Sam Turner & Sons Ltd	Service, Repair & Test for Rotary Mower – POS	150.58	533.14
	Service, Repair & Test for ZT Rider – POS	305.54	
	Rat Bait, Overspecs, Pruning Saw – Allotments	77.02	
Richard Collins	1 x Grave Dug	Cemetery	80.00
Royal Oak	Christmas Carol Band Drinks	Village Events	59.25
Mr P Suggitt	River Warden 1/4ly charge	River Warden	187.50
Mr P Suggitt	Roding manhole at Village Hall	Village Hall	25.00
Great Ayton Quaker Meeting	Meeting Room Rental	General Admin	117.00
Cleveland Search & Rescue	Christmas Collection	Collections	416.70
TOTAL			2013.71

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent – 1 January 2014	Garage Rent	25.00
Ayton Funeral Services	Burial Funeral Fee	Cemetery	645.00
Ayton Funeral Services	Grave Reservation	Cemetery	68.00
Mr Featherstone	Plaque on Memory Wall	Cemetery	37.00
Co-Op	Interment of Ashes and Plaque on Memory Wall	Cemetery	102.00
Barthrams	Interment of Ashes	Cemetery	65.00
Mr Pearson	Plaque on Memory Wall	Cemetery	37.00
Mr Harrison	Plaque on Memory Wall	Cemetery	37.00
Mrs Wilson	Scattering of Ashes	Cemetery	37.00
W. Storey	Burial Funeral Fee	Cemetery	645.00
W. Storey	Grave Reservation	Cemetery	68.00
Openreach	Wayleave Agreement Fee	Miscellaneous	1152.30
Mr D Jackson	Grave Reservation LD 2	Cemetery	68.00
Christmas Carols	Collection for Cleveland Search and Rescue	Collections	416.70
Santa Sleigh	Collection	Collections	477.91
Mr Holman	Allotment Rent	Allotments	42.25
Mr Thompson	Allotment Rent	Allotments	82.50
Mr Thompson	Allotment Deposit	Allotments	32.50
TOTAL			4038.16